



Executive Officer's Report 2017/2018 - Sue Jolliffe

Registration

We had 408 registered athletes this season - all online registrations with minimum technical issues. The information day on Saturday 2nd September was well received and the step by step guide to registering was a useful tool. Also, the ability to upload proof of age or sending a picture by SMS helped reduce the workload. I have given feedback for the online registration payment system to be more user friendly, especially with Kidsport voucher codes and paying by bank transfer.

Allocating bibs and timing tags proved to be difficult at training sessions due to the relocation of venue to Santiago Park. If this happens again I would prefer one or two set dates for pick up of pack and uniform sales.

Uniforms

We sold 116 JLAC Polo shirts, 142 JLAC Singlets and 13 JLAC Jackets. We do not make any profit on the sale of uniforms. We were successful this season in reducing the amount of stock we hold by ordering to demand. This led to a few frustrated members but the set up of a buy and sell old uniforms and footwear facebook page helped alleviate this. I would propose a re-order for next season based on these numbers and again sell them only on set dates. Thanks to Jez Gough for being our Uniform Co-ordinator.

Communication

admin@jlac.org.au email was very popular and a great way of asking and answering general information questions. I was inundated around the beginning of the season and times of special competitions. I aimed to answer all emails (dependent on priority) within a reasonable amount of time on weekdays and by Monday if from the weekend. I hope this satisfied everyone.

Facebook is a cost effective, quick and easy way of notifying parents/athletes about changes to training, upcoming competition days and relevant information. I would like this to continue to be a source of communication as well as weekly newsletters. It is unlikely that we will always email individual members with changes to training, competitions etc

www.jlac.org.au - our website is used as a information tool for upcoming events. It can be better presented and if given extra resources I would like to utilise this more.

BBQ

In the absence of a dedicated BBQ Manager this season I was the purchaser, help set up and clean and pack away the BBQ. It was pleasing to have so many happy helpers on the BBQ. Thank-you to all who helped out and put valued funds back into the Centre to help purchase equipment etc. This is a role I would like someone / people to take on, suggest new ideas and really 'sink their teeth into making it a success'.

Rosters

Athletics is unique in its requirements of needing so many people to help run the Centre and weekly competitions. I hope we were successful in getting this message across to all the new families who joined us this season. My role was to post the weekly roster jobs online and then check off who had completed which roster every week.

Except a few problems in filling the pack away roster, we had a great season of parent participation. I'm aware that we still need to work on filling rosters at State run events. Still, thanks especially goes to those families who helped out with 2 or 3 jobs every week, we really couldn't operate without them.

Results

Track results are uploaded by the end of track operators, again thanks to their expertise this is a seamless process. I also want to give appreciation to the group of dedicated field result enterers - this is an undervalued task as they do not get to see their athletes compete. I give you credit!

I am responsible for preparing and printing out the recording sheets and ensuring the results and data are being recorded correctly and accurately. There will always be a margin of error (human or technical) that we aim to minimise. I have ideas and recommendations on ResultsHQ that I will feedback to the software developer.

Conclude

Thanks to everyone on the Board for helping and welcoming me. I also want to thank Cheryl for her valuable help and assistance this season (and I hope the next one too)- I've been extremely busy and I aim to regroup in the winter season!

I have thoroughly enjoyed my new role as Executive Officer. I've been overwhelmed by the selflessness of some people yet I have also learnt about the competitive nature of children's sport! Whilst I will always remain professional in my role, I am an advocate of inclusion, and also children's health and well-being is more important than winning a race. Maybe that's why my youngest child has been seen more often up a tree, than on the podium!!

Sue Jolliffe