



## **Roster Policy – 2020 / 2021**

Joondalup Little Athletics is a volunteer run organisation and in order for the competition days and evenings to be able to operate efficiently, we require parent volunteers on a roster basis. No special skills or knowledge are necessary, but parent/carer help is viewed as a compulsory element of Little Athletics at Joondalup.

Participation may take a variety of forms including coaching, managing, site officiating, equipment set up and pack away, or participation on our committee.

**To ensure that the children have a safe and rewarding learning experience, it is mandatory for one parent / carer from each family to nominate for:**

**At least 6 Rosters during the season plus one extra roster for Championship day/s, of which at least 2 have to be set up or pack away.**

Volunteering is essential to ensure your child's experience is fun and rewarding, an experience that is improved dramatically by having all our rostered positions filled. Historically children have been let down by parents/carers failing to help which has led to delays to events and some children having to leave before the meeting is completed.

*Accordingly, the Centre has a policy of excluding an athlete from competition if their parent/carer does not participate or fails to fulfil their roster obligation.*

**Our State run events also require parent/carer help and one of the conditions of entering is that parents / carers will fulfil 1 roster per 1 athlete.**

You must think carefully about this policy before enrolling your child.

Assisting to ensure your child has a great sporting and social experience is a very rewarding and interactive experience. Joondalup Little Athletics appreciate greatly your participation in club activities and welcomes you and your child to the Centre and wish you a great season.



## Frequently Asked Questions

### *1. Why do parents have to do a roster?*

In order to achieve our objectives in a timely and fun way, we depend very heavily on parent participation; we require in excess of 100 rosters per competition day. Participation may take a variety of forms including coaching, managing, site officiating, equipment set up and pack away.

### *2. What happens if parents do not attend their rostered position?*

Parents not arriving for their roster cause large delays starting an event and bottlenecks during the meeting. This can be frustrating to the athletes and parents who fulfil their obligation. Joondalup Little Athletics has a policy of excluding an athlete from competition and if their parent does not participate or fails to fulfil their roster obligation. You must think carefully about this policy before enrolling your child as volunteering is mandatory and this policy is upheld.

### *3. How does the Roster work?*

Only one parent from each family needs to nominate for a roster duty. Each family has to roster 6 times per season plus one on either Championship Day as per the above requirements; this ensures that you get both an interactive and a spectator experience.

### *4. How will I know where to go and what to do?*

All parents are expected to sign in and out of their roster on the roster sheet at the Centre Administration Desk every time they are on roster.

### *5. What if I can't do my roster?*

You can either swap with someone or send another family member along. If you have exceptional circumstances please email the club email [roster@ilac.org.au](mailto:roster@ilac.org.au) with PARENT ROSTER in the subject line. Club Administration will get back to you.

### *6. What if I am new and don't know what to do?*

Please do not be too concerned if you know little about athletics. Others will be in the same position. We have site officials and instructions to guide you through your task. Coaches and other more experienced parents are always on hand to provide assistance.



### **Important Key points**

- All families are expected to do 6 rosters for the season plus one for Championship Day of which 2 are for setup and pack away
- Rosters are generally for a period of
  - 2 hours for equipment set up and pack away
  - All morning for parent help with breaks between events
- Set Up rosters starts at 6:30am
- Pack-Up starts at approx 10:30am but can be subject to delay
- All parents must sign on and off on the sheets folders at the information desk